

Howard County Department of Public Works  
Adopt-A-Road Program Agreement

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between Howard County  
thereinafter “The County” and \_\_\_\_\_ hereinafter “the Group.”  
In consideration of the mutual benefits received by the County and the Group from participation in the  
Department of Public Works Adopt-A-Road Program, the parties hereto agree as follows:

1.     The Group hereby adopts the following road sections:  
ROAD NAME: \_\_\_\_\_  
FROM: \_\_\_\_\_  
TO: \_\_\_\_\_
2.     The Group accepts responsibility for participating in the Department of Public Works Adopt-A-Road Program on the above described road section in accordance with the attached Group Leader’s Guide for Participation.” The Group agrees to abide by the Guidelines. Failure to follow the Guidelines may result in the Group’s termination from the program.
3.     The Group Leader will advise all members participating in the Department of Public Works Adopt-A- Road Program of the potentially hazardous nature of the work, and will instruct all participants on proper clean up and safety procedures. The Group assures the County that it will abide by these procedures.
4.     The Group agrees that in the event the designated Group Leader or group participants have changed during the participation of the Group in the Department of Public Works Adopt-A-Road Program, it will provide in writing to the County, the names, addresses and telephone numbers of all newly designated Group Leaders or Group Participants (you may submit an updated volunteer waiver form to add new members.
5.     The Group agrees to complete its first clean up event within 30 days of the agreement and to complete 3 additional clean up events within one year of this agreement.
6.     The Group Leader will provide a list of at least 4 tentative clean up dates to the Adopt-A-Road Program Coordinator within 30 days of this signed agreement for his/her review and approval. Clean up events should be spaced as evenly as possible during the year. The Group shall conduct clean up events in conformity with the tentative schedule or notify the Adopt-A-Road Coordinator of the cancellation of the event and provide an alternative date for the canceled event. There will be no penalty for canceled events, unless the cancellation results in a failure to meet any of the requirements of paragraph 5 of this Agreement.
7.     The Group Leader shall submit a completed clean up activity report after each clean up to the Adopt-A-Road Coordinator.
8.     No sooner than six months from the date of this agreement, and upon timely and successful completion of the initial clean up and 2 additional clean up events, the Group may request that Adopt-A-Road name signs be placed near the beginning and end sections of the roads adopted. The Adopt-A-Road Coordinator will then confirm completion of the requirements for sign placement. If the requirements have been met, the signs will be placed within 30 days of the request.
9.     Participation in the program does not confer any rights or privileges. Howard County, in its discretion, may at any time withdraw its permission for the Group to continue in the program and may reassign the area to another Group. The Group hereby releases the County, its agents, and employees from any liability for damages or injuries resulting from its participation in the Department of Public Works Adopt-A- Program. The Group furthermore agrees to indemnify and hold the County harmless for any injuries or damages resulting from or related to its participation in the Department of Public Works Adopt-A-Road Program. Failure to meet any requirement of this Program will render this Agreement null and void and any signs place pursuant to this Agreement will be removed.

HOWARD COUNTY

\_\_\_\_\_  
Adopt-A-Road Program Coordinator

\_\_\_\_\_  
Date Accepted

VOLUNTEER OR VOLUNTEER GROUP

\_\_\_\_\_  
Group Leader’s Signature

\_\_\_\_\_  
Group Organization’s Name

\_\_\_\_\_  
Street Address                      State                      Zip Code

\_\_\_\_\_  
Day Time Phone                      Other Phone